

**SHERWOOD GREENS ROAD IMPROVEMENT & MAINTENANCE DISTRICT  
PRUDENTIAL COMMITTEE MEETING MINUTES**

April 23, 2010  
(APPROVED 5/28/11)

Members Present: Betsy Epstein, Joe Gaze (Chair), Jeff Kotkin, Stan Locke (Vice Chair), David Neelon  
Others Present: Jeanne W. Pryor (Treasurer), Jaime Garanzuay (Road Superintendent), Richard Pryor,  
Terry Hayden

The meeting was called to order at 9:03 a.m. by Chair, Joe Gaze, noting that a quorum was present. He stated that the meetings of February 5, 2011, and March 26, 2011, were cancelled due to the lack of a quorum.

The minutes of the Prudential Committee Meeting of December 18, 2010, were reviewed. It was moved and seconded to approve the minutes and the motion passed unanimously.

The Treasurer's Report was presented by Jeanne. The April Cash Report was reviewed. As of 4/21/11 the balance of all accounts is \$45,367.61. The appropriations report of District accounts prepared by Jeanne was distributed and reviewed by the Committee. The draft FY2012 appropriations budget was presented for review. The status of the District's offer to buy land at the entranceway was discussed. The appropriation for Lake Maintenance was discussed. Jeff noted that part of the appropriation would be for cutting phragmites and doing lake surveys and part would be used for divers at \$40 per hour. It was moved and seconded to approve the FY2012 budget as presented. The motion passed unanimously. The Committee reviewed, discussed and signed the Annual District Meeting Warrant. The Warrant will be mailed in mid May. Stan asked that his letter about volunteering be included in the mailing and the Committee agreed. Terry Hayden expressed interest in being nominated to serve on the Prudential Committee. The Committee reviewed the draft 2011-12 Prudential Committee Meeting Schedule and made one change; the November 26th meeting was changed to December 3rd. The meeting schedule will be included in the annual meeting mailing. David suggested that each board member contact someone they think would make a good board member and ask them to serve. There are 2 openings for full-time residents and one opening for a part-time resident. Jeanne noted that reports need to be prepared by the Prudential Committee, Lakes Committee, Road Superintendent, Clerk and Treasurer for inclusion in the District's Annual Report. The Annual Report needs to be prepared for distribution at the District's Annual Meeting. It was moved and seconded to accept the Treasurer's Report and the motion passed unanimously.

The email received from Terry Hayden regarding the damage to her fence (\$150) during the winter was reviewed and discussed. It was moved and seconded to send Ms. Hayden's email and quote to Ernie Lampron, requesting that he reimburse Ms. Hayden for the work done to repair the fence. The motion passed unanimously. A copy will be sent to Ms. Hayden.

Road Report – Jaime presented the road report noting that no complaints about snow plowing were received. The roads were widened and sand barrels cleared. Cutbacks were done to allow water to flow to the ditches instead of puddling on the road. In response to a question, Jaime explained how the cutbacks were done and the need for residents with fences to mark them before the winter. A tree at the corner of Long Bow LN E and W had blown over and was removed. Jaime will contact Always Growing to remove remaining limbs on the road at that location. WMECO was called about a tree on a wire near Long Bow LN E and Bow S and it was removed. Tree limbs obstructing plowing were also removed within the district. Beaver Solutions cleaned out all beaver devices. Jaime presented a quote for scarifying the oil & stone section of Long Bow LN W and adding 6" of dense grade (\$9,350). They propose to grade, rake and roll from Rt 20 to the end where the oil & stone section ends so that all sections will smooth together in a uniform pattern not to create any holes where the sections end and a new one begins (\$1,150.00). A \$3,500 deposit is required. Discussion followed on the pros and cons of doing this work; the need for planning was addressed. Joe noted the road planning document done in 2008 and suggested it be updated by Jaime with possible consultation with the highway superintendent. It was asked that Long Bow LN W grading be done before Memorial Day. There was a discussion about using Stabilization funds for road repair instead of buying the property at the entrance. Discussion followed on if there were alternatives to how Long Bow LN W should be repaired. It was moved and seconded that we approve the \$9,350 quote to repair the oil & stone section of Long Bow LN W. The motion passed. It was moved and seconded to accept the Road Superintendent's Report and the motion passed unanimously.

Considering garbage being thrown on roadways and the use of Long Bow LN W as a pass through by nonresidents, the Committee discussed closing entrance to the Greens from Johnson RD. Mr. Pryor suggested that the Police and Fire Depts. be notified about such a closing. It was moved and seconded to ask that the Road Superintendent look into different options for closing off access to the Greens from Johnson RD at Old Abbey and Long Bow LN W and the motion passed unanimously.

Warrant 2011-9 in the amount of \$3,703.39 was reviewed, discussed and signed by the Committee.

Lakes Report - The phragmites have been mowed. The Order of Conditions for chemical treatment of phragmites needs to be extended and Jeff will follow up with Aquatic Control to do so. Jeff has been in contact with the diver (trained by

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Mercedes) and he will be meeting with him today to go over the areas that require hand pulling of aquatic vegetation in Longbow Lake, Little Longbow Lake and Silver Shield Lake. The diver charges either by the hour or by the job. Golden Fawn doesn't appear to need hand pulling this year. Jeff noted that the hand pulling of bladderwort should begin in May and the large leaf pondweed can be done any time between June and September. A spring survey will be done regarding the results of the chemical treatment of phragmites (\$500). In the fall, Jeff will request a survey to determine the effectiveness of hand pulling. In response to a question, it was noted that the District also has a permit to allow residents to do hand pulling by their property. The status of treatment for Little Long Bow Lake was discussed and it was noted that, if a chemical treatment for aquatic vegetation was proposed it would require a new survey and new NOI from Conservation. It was moved and seconded to accept the Lake's Report and the motion passed unanimously.

It was reported that Marc Portieri is interested in submitting a quote for the district's snowplow contract.

Mr. Pryor suggested that planning is needed for the entrance way, for security and other reasons, and discussion followed.

The correspondence as listed on the agenda was reviewed. It was moved and seconded to have Mary get a cell phone to replace the current landline being used for the District and the motion passed unanimously. The posting of minutes on the town website was addressed and a discussion followed on the Clerk's duties.

It was moved and seconded to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 12:08 p.m. The next meeting of the Prudential Committee is scheduled for May 28, 2011.

Respectfully submitted,

Jeanne W. Pryor  
Assistant District Clerk